We provide: \sim Sound System \sim Lighting system \sim 50-55 minute performance **Loading**:

When there are stairs to the loading door or the auditorium, two to four adult helpers are required to help load and unload equipment .(An average load-in or out takes 5-10 minutes.) Please, check that access to the loading door is clear and reasonably free of ice and snow in the winter.

- 1. Arrival time: 1 hour and 15 minutes before the start of a school performance 2 hours and 30 minutes before the start of a public performance
- 2. Load out time: Begins 45 minutes after the end of the performance

Stage, electrical and hall:

- 1. We require a clean (mopped and swept) stage not less than 24 feet wide by 14 feet deep. (our portable stage is used when the venue is without a stage)
- 2. windows to be covered (blackout enhances performance)
- 3. basketball net in front of the stage to be raised.
- 4. <u>Two electrical outlets</u>, on separate circuits. The receptacles must be accessible (not blocked by chairs, tables, boxes etc.)
- 5. drinking water to be provided for the 2 performers.
- 6. loud fans or air exchange systems, bells and announcements to be turned off in gym during the performance, (if possible).

Seating:

For school performances in gymnasiums, the students are seated on the floor, visitors and teachers in chairs along the sides.

When the existing stage is lower than 3 feet, or we are using our portable stage, it is usually preferable to arrange this additional seating to improve the viewing:

- a) a row of benches, at the back of the audience
- b) two rows of chairs, behind the benches.

THANK YOU AND WE LOOK FORWARD TO PERFORMING FOR YOU!



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